

ARTICLE ONE – RETIRED WORKER CHAPTER.

- Section A. There shall be established within this Local Union Retired Worker Chapter which shall be named RETIRED WORKER CHAPTER 218, UAW.
- Section B. Retired Worker Chapters shall be subordinate to the Local Union and the International Union. None of the Provisions in these bylaws shall conflict with the Local Union bylaws or the International Constitution.
- Section C. All retirees must register to be eligible for membership in a Retired Worker Chapter. (Such registration forms shall be available by order to the UAW Supply Department). The Local Union shall be required to furnish the Regional Office, and the UAW International Retired Workers Department a list showing the registration and subsequent additions and/or deletions in the Chapter membership. The Local Union Financial Secretary shall be required to keep such a list up to date.
- Section D. Where there are twenty-five (25) or more registered retirees, the Local Union shall secure a Charter and establish a Retired Worker Chapter within the Local Union in accordance with the requirements of Article 55, Section 1(a) of the International Constitution.
- Section E. Registration for membership in a Retired Worker Chapter shall be available to all Local Union retirees living in the geographic area of the Local Union.

ARTICLE TWO – MEMBERSHIP AND DUES

Section A. Membership in the Retired Worker Chapter is Available to all retired members within the geographic area of the Local Union provided they are eligible under Article 6, Section 19 and Article 55, Section 5(a) of the International Constitution and who is so register with the Chapter.

Section B. Any retired member (eligible) for retired membership in a Local Union Chapter in accordance with (A) above, is eligible to pay voluntary dues to the Retired Workers Chapter. Such voluntary membership dues shall be in the amount of Three Dollars (\$3.00) per month.

Voluntary membership dues may be authorized by the retiree through the Local Union check-off system, where such agreement exists, or the retirees may pay such dues to the Financial Secretary of the Retired Workers Chapter each month. The Financial Secretary of the Retired Workers Chapter will be required to submit all such dues received by him/her to the Financial Secretary of the Local Union who, in turn, will forward all such monies collected to the International Secretary - Treasurer, who shall disburse such funds in accordance with the requirements of the Article 55, Section 5(c), of the International Constitution.

Section C. A former member of the Local Union, who is receiving a vested or deferred pension under the Local Union contract, may be eligible for membership in the Chapter by paying Three Dollars (\$3.00) monthly membership dues to the Retired Worker Chapter, unless he or she is a retired member in good standing of another UAW Local Union.

Section D. Dues Shall be allocated as follows:

1. International Retired Worker Fund	\$1.20
2. Regional Retired Worker Fund	\$0.75
3. Local Union Retired Worker Chapter	\$1.05

ARTICLE THREE – CHAPTER MEMBERSHIP MEETINGS

- Section A. There shall be a membership meeting of the Retired Worker Chapter the Fourth Wednesday of each month, in accordance with Article 55, Section 1(a) of the International Constitution.
- Section B. The Local Union in consultation with the Retired Worker Chapter shall develop notice procedures for regular Chapter membership meetings or special meetings.
- Section C. All retired members of the Local Union Chapter in attendance at a meeting will constitute a quorum.
- Section D. The following Order of Business is suggested for Chapter meetings:
1. Roll call of Officers.
 2. Reading of minutes of previous meeting.
 3. Initiate new Chapter members.
 4. Financial report.
 5. Reports of officers' committees or delegates.
 6. Report of Local President or their designated representative.
 7. Communications and bills
 8. Unfinished business.
 9. Good and Welfare.
 10. New business.
 11. Adjournment.

ARTICLE FOUR – LOCAL UNION CHAPTER OFFICERS

- Section A. The Local Union in consultation with the Chapter shall establish in their bylaws the number of officers in the Chapter. The suggested minimum number of Chapter Officers should include:
1. President
 2. Vice President
 3. Recording Secretary
 4. Financial Secretary
 5. Sergeant – at – Arms
 6. Guide

7. Retirees Representative

7a. Appointed Alternate Retirees Representative

8. Trustees

- Section B. The duties of these officers shall be as prescribed by the Local Union and the Retired Worker Chapter in these bylaws.
- Section C. **PRESIDENT:** The President shall preside at Chapter membership and Executive Board meetings, sign all vouchers authorizing withdrawal from the Chapter funds, appoint all committees subject to the approval of the Chapter Executive Board and membership.
- Section D. **VICE PRESIDENT:** The Vice President shall assist the President and assume the duties of the President in their absence.
- Section E. **RECORDING SECRETARY:** The Recording Secretary shall keep minutes of all Chapter membership and Executive Board meetings, read all documents and conduct the general correspondence pertaining to the Chapter.
- Section F. **FINANCIAL SECRETARY:** The Financial Secretary shall maintain contact with the Financial Secretary of the Local Union and when authorized to do so, sign vouchers requesting disbursements by the Local Union from the Chapter funds. They shall report back monthly to the membership regarding the status of the Chapter fund.
- Section G. **SERGEANT-AT-ARMS:** The Sergeant-At-Arms shall introduce all new members and visitors and assist the President in preserving order when called upon to do so.
- Section H. **GUIDE:** It shall be the duty of the Guide to maintain order, inspect the membership cards, satisfy himself/herself that all present are entitled to remain in the meeting of the Local Union and perform such other duties as may be assigned to him/her from time to time.
- Section I. **RETIREES REPRESENTATIVE:** The Retirees Representative shall serve as a member of the Local Union Executive Board with voice and vote in accordance with Article 55, Section 1(b) of the International Constitution.
- Section J. **APPOINTED ALTERNATE RETIREES' REPRESENTATIVE:** The Alternate Retirees Representative shall assume the duties of the Retirees Representative in

their absence. The Retiree President shall appoint the Alternative Retirees Representative from among other current chapter officers.

Section K. Trustees: The duties of the Trustees are as detailed in Article 40, Section 12 of the International Constitution. Trustees perform duties such as building/property maintenance and repairs, securing bids, equipment purchases, inventory and audits. Trustees will perform inventory at the end of each year and submit the results to the office of the Financial Secretary Treasurer.

ARTICLE FIVE – ELECTION OF CHAPTER OFFICERS

- Section A. All officers of the Chapter Shall be elected by secret ballot. These officers shall be elected by plurality vote and shall serve for a period of three (3) years.
- Section B. Any recently retired member and or member who has been a registered member in the Chapter for a three (3) month period or more is eligible to be a candidate for Chapter office, except in the case of a newly organized Chapter.
- Section C. Any registered member of the Chapter is eligible to be a candidate for any other elective or appointive position in the Chapter.
- Section D. The schedule for the election of the Chapter officers shall be determined by the Local Union and the Chapter.
- Section E. In the absence of the Elected Retiree Representative the President of the Retired Worker Chapter shall appoint a retired member as the alternate representative, from the current chapter officials to serve as a member of the Local Union Executive Board with voice and vote in accordance with Article 55, Section 1(b) of the International Constitution.
- Section F. Procedures for filling vacancies shall be determined in the following manner:
- An Election will be held within 30 days from date the office is vacated.

ARTICLE SIX – POWERS OF ADMINISTRATION

Section A. The membership in attendance at a meeting is the highest authority of the Retired Worker Chapter.

Section B. Between membership meetings, the Retired Worker Chapter Executive Board shall be empowered to act on behalf of the Executive Board, in consultation with the Local Union President, subject to the general policies established by the Chapter membership, the Local Union and the International Union.

Section C. Between meetings of the Retired Worker Chapter Executive Board, the President shall be empowered to act on behalf of the Executive Board, in consultation with the Local Union President, subject to the general policies established by the Chapter and the subsequent approval of the Chapter Executive Board and membership.

ARTICLE SEVEN – COMPOSITION OF RETIRED WORKER CHAPTER EXECUTIVE BOARD

Section A. Under this provision of the bylaws the composition of the Chapter Executive Board must include Chapter officers, the delegate to the Local Union Executive Board and the Local Union President or their designee.

Section B. The Retired Worker Chapter shall have the following executive officers:

1. President
2. Vice President
3. Recording Secretary
4. Financial Secretary
5. Sergeant – at – Arms
6. Guide
7. Retirees Delegate

7a. Appointed Alternate Retirees Delegate

8. Trustees

ARTICLE EIGHT – AREA RETIRED WORKER COUNCILS

Section A. Where Area Retired Worker Councils are established in accordance with Article 55, Section 2(d) of the International Constitution, the Local Union should provide for representation to these Councils by a delegate or delegates from the Local Union Retired Worker Chapter and the President of the Local Union or their designee.

ARTICLE NINE – REGIONAL RETIRED WORKER COUNCILS

Section A. These bylaws provide for representation on the Regional Retired Worker Council by election of delegates and alternates. No Delegate or Alternate shall succeed themselves in the next year.

ARTICLE TEN – RETIRED WORKER CHAPTER COMMITTEES

Section A. Retired Worker Chapter shall establish, in consultation with the Local Union, any committees within the Chapter that is deemed necessary. The Chapter Committees shall be appointed by the President of the Chapter subject to the approval of the Chapter Executive Board. The following are some of the suggested:

1. Organizing and Membership
2. Education
3. Recreation
4. Community Services
5. Fair Practices and Anti-Discrimination
6. Citizenship and Legislative

ARTICLE ELEVEN – FINANCES

Section A. All membership dues collected, or any dues checked off which may be received by the Local Union Financial Secretary shall be submitted to the International Secretary-Treasurer, who shall allocate such monies to the respective bodies in accordance with Article 55, Section 5(c) of the Constitution.

Section B. All monies collected by and on behalf of the Retired Worker Chapter shall be kept in the funds of the Local Union by the Local Union Financial Secretary and shall

be disbursed upon the request of the Retired Worker Chapter upon presentation of a voucher signed by the President and Recording Secretary.

Section C. Chapter members or officers who incur special expenses in carrying out authorized Chapter business may be reimbursed from the Retired Worker Chapter Fund. It is not intended, however, to pay lost time, wage, or salary, nor to reimburse members for attendance at Chapter Membership, Chapter Board, Local Union Executive Board or Committee meetings.

Guidelines for reimbursement of expenses when the above conditions are met shall be as follows:

1. Actual fare or auto mileage, parking fees, registration fees, and meals when the authorized work involves eating out.
2. For authorized attendance at activities or conferences requiring an overnight stay, the reimbursement shall be for incurred transportation costs, including parking, hotel accommodations, registration fees (not including cost of meals), and a set amount per day to cover food and incidental expenses.
3. The bylaws should include under this Article a provision whereby the Retired Worker Chapter will receive an up-to-date financial report of the Chapter funds and expenditures from the fund provided by the Local Union Financial Secretary, each month.

ARTICLE TWELVE – SOLICITATIONS

Section A. No soliciting shall be allowed for any purpose unless designated and approved by the Retired Worker Chapter in accordance with the International Constitution; Article 37 Section 9.

ARTICLE THIRTEEN – AMENDMENT PROCEDURE

Section A. These bylaws, at the outset, may be adopted by the Retired Worker Chapter at a special meeting called for that purpose, with due notice, after the provisions contained therein have been established for the operations of the Chapter by the Chapter membership in consultation with the Local Union. After the bylaws have been adopted by the Retired Worker Chapter, they shall be submitted to the Local Union for ratification by the Local Union membership. In accordance with Article 37, Section 3 of the International Constitution, these bylaws and any future

amendments must be submitted to the International Executive Board for ratification.

Section B. These bylaws may be amended once adopted by the following procedures:

1. Proposals to amend the bylaws may be submitted at any regular Chapter meeting by the membership within the Chapter or the Local Union. The proposal or proposals submitted will be reviewed by the Retired Worker Chapter Executive Board and the Local Union between meetings.
2. The recommendation of the Chapter Executive Board relative to the submitted bylaws provision or provisions shall be presented at the next regular Chapter meeting for action by the Chapter membership. A two-thirds (2/3) vote of the membership in attendance at the Chapter meeting will be required for adoption. Upon adoption by the Chapter membership, the proposed amendment(s) should be placed on the agenda of the next regular membership meeting of the Local Union for ratification.

ARTICLE FOURTEEN – DONATIONS

Section A. Donations to the Retired Worker Chapter may be used at the discretion of the Retired Worker Chapter Board.

Section B. Donations will be held in a fund at the Retired Worker Chapter.

RETIRE WORKER CHAPTER

BYLAWS COMMITTEE

LOCAL 218, UAW